

WATER SHUT OFF VALVE IN YOUR UNIT

LOCATE THE WATER SHUT OFF VALVE IN YOUR UNIT AND TAG IT SO IT CAN BE FOUND EASILY IN AN EMERGENCY

- IT IS IMPORTANT THAT YOU LOCATE THE WATER SHUT OFF VALVE IN YOUR UNIT.
- YOUR WATER SHUT OFF VALVE NEEDS TO BE READILY ACCESSABLE.
- PUT A TAG ON THE VALVE (like the first picture below) SO EVERYONE IN YOUR UNIT (OR A TENANT), EMERGENCY RESPONSE TEAM, OR A DESIGNATED CONTACT ACTING ON YOUR BEHALF, CAN IDENTIFY THE VALVE.
- IF YOUR UNIT IS RENTED, MAKE SURE YOUR TENANTS KNOW WHERE IT IS AND MAKE SURE THE VALVE IS TAGGED.
- IF YOUR UNIT HAS THE MAIN WATER SHUT OFF VALVE TO THE ENTIRE BUILDING, MAKE SURE THERE IS A TAG ON THAT VALVE AND ALSO A TAG ON THE SHUT OFF VALVE FOR JUST YOUR UNIT.

To Reiterate:

If you have an emergency, and do not know how to shut off the water in your unit, you could end up with unnecessary damage. If you cannot find the water shut off valve, or wish to confirm your understanding, you can hire a plumber to locate it for you or hire REI to do the same by calling Carl Webster at (203) 744-8400 ext. 131 or by e-mailing him at cwebster@rei-pm.net.

If it is in a location that is not easily accessible, or if your shut off valve is not working properly, a licensed and insured plumber will be able to repair or move the valve if necessary.

In one of the units in each building (in most buildings it is in one of the end units), there is also a main water shut off valve that shuts the water off to the entire building. Please make sure you know if you have the building water shut off valve in your unit, but you should also know where the shut off valve is for just your unit.

See pictures below of a water Shut off valve in a unit that does not have the main shut off valve in it for the building, the shut off valve in a Birches unit, and a picture of the two shut off valves in a unit that also has the main shut off valve for the building in it.

Below is a picture of the shut off valve in a townhouse that does not also have the main valve in the unit.



Below is a picture of what the shut off valve looks like in a Birches unit (50 houses). If you need to shut off the water – turn both valves vertical to shut off the water in your unit.



Below is a picture of a townhouse that has the main shut off valve for the entire building in it and a picture of the shut off valve just for that unit – note, these valves were not located in the same location in the lower level of the unit.

